Mobile Phone Policy
(Including other electronic devices)

<table>
<thead>
<tr>
<th>Issued</th>
<th>August 2004</th>
<th>Area</th>
<th>M</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revision</td>
<td>September 2013</td>
<td>Level</td>
<td>310</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Subheading</td>
<td>MP</td>
</tr>
</tbody>
</table>

**PREAMBLE**

Whilst MacKillop Catholic Primary School acknowledges that providing a child with a mobile phone gives parents reassurance that their child can contact them in emergency situations or in risk situations involving personal security and safety, this does not apply during the school day when students have access to school phones and personnel.

**RATIONALE**

It is recognised that students may need a mobile phone before or after school. Students at MacKillop Catholic Primary School are actively discouraged from bringing mobile phones or other electronic devices to school unnecessarily.

**VALUES:**

Responsibility, Trust, Honesty, Safety

**POLICY STATEMENT:**

No student is to be in possession of a mobile phone or other electronic device during the school day.

**IMPLEMENTATION ISSUES:**

(1) All students will comply with the Diocesan ICT Code of Practice.

(2) It should be noted that it is a criminal offence to use mobile phones and other devices to menace, harass, or offend another person. Students must not use a mobile phone to engage in personal attacks, harass another person or post private information about another person using SMS messages, take or send photos or objectionable images or bully other students, or use vulgar, derogatory or obscene language while using a mobile phone or other electronic device.
(3) Mobile phones and other electronic devices should be clearly marked with the child’s name. The school accepts no responsibility for replacing lost, stolen or damaged devices.
(4) Should a mobile phone or other electronic device need to be brought to school, the following procedure must be followed:

- Permission must be sought from the Principal and a permission form must be signed by the parent/caregiver of the child concerned.

- The mobile phone or electronic device must be handed in to the School Office on the student’s arrival at school. Collection of the mobile phone or device at the end of the school day is the responsibility of the individual student.

(5) Use of mobile phones on school camps is permitted at the discretion of the supervising teacher/s. In the event that use of a mobile phone is permitted, mobile phones must be handed in to the teacher in charge, given to the student at times deemed appropriate by the teacher and then collected by the teacher after a set period of time.

**REFLECTION MATERIALS:** ICT Code of Practice – Primary and Early Years