Minutes of P&F Meeting
Monday 23rd July 2018

Opened: 7:28pm

Present: Allison Blakey, Kristy Doumergue, Justine Harriott, Melissa Durnsford, Paula La Gerche, Kristy Cundell, Elspeth Ledwy

Apologies: Jo Oliver, Penny McGuiness.

Minutes of Previous Meeting: 11th June 2018

Accepted: Paula La Gerche
Seconded: Elspeth Ledwy

Treasurer’s Report:
- n/a

Correspondence:

Principals Report:

- **Enrolments** - Our full enrolment is 222 children from Prep to Year 6.
- **Prep Enrolments** – We currently have 21 children enrolled for Prep next year.
- **Art Show and Art Competition** - At the end of last term we held our second MacKillop Art show. A number of families attended. Thanks to Jean for organising this, our talented students for their art work and the P&F for providing wine and cheese for the evening. We also had the judging of the art work entered into our art competition. Congratulations to Addison Gauci who won People’s Choice and Isabelle Frost who won Judge’s Choice.
- **DanceFever Lessons** - These lessons commenced in Week One this term with Michael and Corey. They are held every Tuesday. There will be a DanceFever Challenge to culminate these lessons on Tuesday 11th September for years 3, 4, 5 and 6 students.
- **Challenge Cup** – I was fortunate enough to attend Challenge Cup last week with Jean Geiger. Both the Rugby and Netball teams played extremely well and showed great sportsmanship and team spirit. The boys were in a team combined with St Brendan’s and St John’s and won the medal. The girls came 20th out of 32 teams. We are proud of both teams.
- **Catholic Education Week** – next week - see Attached Outline. It will also be Book Week this week.
- **Feast Day** – Friday 3rd August. We will be celebrating with a liturgy at school followed by the day at Iluka Park.
- **Daniel Morcombe Child Safety Curriculum** – We will commence implementing this program this week in all classrooms. Further information will be included in the newsletter. It is compulsory for schools in our Diocese to teach this curriculum.
- **Rock Pop Mime** - We have a team competing in the Rock Pop Mime competition this Saturday. We are looking forward to this performance. Thanks to Jean Geiger, Helen Ringelstein and Katherine Cridland for their hard work in organising this. It would be great to have families there to cheer on the team.
- **Professional Development** – Allison, Helen and Kristy attending Student Protection Conference on the 8th/9th August in Rockhampton.
- Co-curricular - NAIDOC Mass this morning. Cumberland Athletics Carnival on Wednesday, Year 4 - Bike Ed this week, Prep Excursion to see ‘The Very Hungry Caterpillar’ tomorrow at MECC, Year 1 Gymnastics excursion on Thursday

Board Update:

At the June meeting we viewed the MacKillop Student Guidelines PowerPoint. We continued reviewing our MacKillop’s Response to Bullying document and our Behaviour Management Policy. We also read the updated Diocesan Anti-Bullying Policy to ensure our Response to Bullying document aligned.

Matters Arising from Previous Meeting:

Front School Sign
Quotes to be discussed at a later date.

Event checklist
Discussed and drafted a procedure document for the school disco. We are working towards creating these for all school events, such as:
- Disco
- Mother’s day stall
- Father’s day stall
- Pizza meal day
- Carol’s night
- Fete
- Welcome BBQ/parent info sessions
- Tea & Tissues

Standing orders
Discussed creating a list of regular donations provided by P&F throughout the school year to be presented at an early P&F meeting for approval, rather than various meetings throughout the year.

Some donations include:
- Year 6 Graduation gifts
- $200 Class donations
- MacKillop Feast Day
- World Teacher’s Day
- Under 8’s Day
- swimming carnival pool hire
- LED candles for Carols Night
- wine and cheese for the Art Show
- Challenge Cup Contribution $1000

Supporter Shirts
7 shirts have been ordered. The postage price was underestimated when originally ordered therefore the invoice was more than anticipated. All were in favour of the P&F paying the extra $43.53 to cover costs.

P&F Parent Survey
Melissa has finalised the Parent Survey. All were in favour to start surveying parents at the end of the week until the next P&F Meeting where we can then commence discussing the feedback. Kristy Doumergue to place in newsletter upon commencing to make parents aware of the survey.

New business:

P&F Email
As no current P&F executive members have access to the P&F email addresses that were previously set up, it was discussed to start a new one. It was suggested to possibly start one with the host rok.catholic.edu.au as opposed to gmail. Allison will look into this. It was also suggested to be made in the new name “Catholic School Parents Queensland, to minimise hassle of changing again.
The old P&F email addresses to be removed from the current website and the newsletter template.

**Wishlist Item – Guest Speaker, Luke Kennedy**

Allison has asked if the P&F would be interested in paying for guest speaker - Luke Kennedy. Luke speaks about self-bulling to students in year 4-6 for a 70 min session. This cost is $770 plus travel and accommodation. He will also include a 90min Parent Session for $1100. All were in favour of this.

It was suggested to advertise with other catholic schools as well, to boost parent engagement. Allison will find out available dates and bring to the next meeting. Possible date is around 10th September or October.

**Next Meeting:**
Fete & Meeting: Monday 13th August 2018 – 6:30pm

**Close of Meeting:**
7:53pm

**Approved:**
President – (Melissa Durnsford)  
Secretary – Kristy Doumergue

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Taken by Kristy Doumergue