



MacKillop P&F Meeting

Minutes 10th May 2021

Open Meeting: 7:00pm

Present: Annmarie Donald, Allison Blakey, Alex Shuttlewood, Stephanie Neal, Justine Harriot, Tina Bates, Matthew Bates, Nicole Peever, Kym Abell

Apologies: Jo Oliver, Palmina Rae, Kristy Cundell, Paula La Gerche

Acceptance of minutes from previous meeting:

Accepted: Annmarie Donald **Seconded:** Alex Shuttlewood

Principal's Report: By Allison Blakey

- Enrolments – 183 students
- New website was shown. Will be live in the next couple of weeks.
- Staffing changes – new Facilities Officer – Mr Robert Leppien
- Capital works - Hall was painted over the holidays – internal and external as well as a washdown.
- Deadly Choices Program being run with our Indigenous students in Years 3 – 6 every Tuesday afternoon for 6 weeks commencing in Week 2. The program includes: **Deadly Choices Junior Healthy Lifestyle Program and Deadly Choices Junior Good Quick Tukka Program.**
- Parent Refresher spelling session led by Kristy – Monday 10th May and Chris Topfer – spelling expert is leading our Parent Session Monday 17th evening via Zoom. It would be great to have a large representation of parents attending.
- Mother's Day Stall – thanks to Tina Bates for her organisation of the stall. The variety of gifts available were wonderful. Thanks to all parents who assisted for the morning.
- Prep Vision Screening to occur Wed 19th May.
- Professional Development - Miss Parker, Mrs Cundell, Mr Faggioni and I attended the virtual Quality Teaching of Reading Summit for P-2 last Thursday. Kristy was a presenter for this summit.
- Kristy and I will be completing a Safeguarding Course through ACU over the next two years. The first two days of the course commence next Thursday and Friday as well as Thursday and Friday of Week 6.
- Helen attending the APRE Gathering – 24th – 26th May in Rockhampton.
- Co-Curricular - Fun With Maths Visit last week, Under 8's Day next Tuesday. Goodstart Early Learning will be attending as well as our P-3 students.

Board Report: By Allison Blakey

- Reading and discussing the 200 Years Young: Pastoral Letter from the Bishops of Australia to the leaders, staff, students and families of Catholic education in Australia.
- We reviewed - MacKillop's Statement of Religious Character and Mobile Technology Policy and have surveyed parents on this policy prior to finalizing at our next meeting
- We also reviewed the March Profit and Loss Statement.

Treasurer's Report: By Annmarie Donald

Income:

Pizza Meal Day - \$1,116

P & F Fees - \$4,017

Still to be banked - \$1,590.25 from Mother's Day

Expenses:

MYOB - \$122.40

Spotify - \$23.98

Pizza Meal Day - \$442.55

Mother's Day Stall - \$1,330.70

Total Balance in the Main Account is \$37,499.27

MYOB has been reconciled up to 31.03.21

Other:

Profit from Pizza Meal Day - \$673.45

Approx. Profit from Mothers' Day Stall - \$259.55

Matters Arising from Previous minutes:

Prep outdoor tables - To be discussed next meeting.

Purchase of new BBQs - It was agreed that 2 BBQs can be purchased – Mitre 10 Grilled Dover 4 Burner Solid Plate BBQ with Trolley (\$369.00 ea). It would be beneficial if they were purchased soon so that they can be utilised during the Athletics Carnival (which is 5 weeks away).

Mitre 10 have confirmed they have these in stock out the back (Tina spoke to Pru).

Pizza Meal Day Report/Feedback - Pizza Meal Day was very successful with a profit of \$673.00. the next Pizza Meal Day is the 14th of June. Annmarie raised that bags will be required.

There is a lot happening in the week commencing the 14th of June – it was raised whether the Pizza Meal Day be changed to another week? Allison mentioned that this date has already been added to the Term Two Calendar and may cause some confusion.

Mother's Day Stall Report/Feedback - The Mother's Day Stall was a success with approx. \$259 profit made.

It was raised that some families with multiple children purchased the same items. On the day it was endeavoured that children in the same family were able to come up together so that their purchases could be co-ordinated however some may have been missed. It was also raised that there be more variety next time with more cheaper options so that large families did have multiple options.

Wish List Items

- \$200 class consumables - \$1800 total (8 classes + learning support) – agreed
- Under 8's Day – approx. \$500 – agreed
- Positive Peer Relationships Workshop on 1/6/21 - \$1500 + travel expenses – Allison to confirm approximate travel expenses and if total is less than \$2,500.00 to proceed with the Workshop.

New Business:

Fete update/alternate school fundraising event

It was agreed that the fete be cancelled due to the short amount of time to prepare. Alternative fundraising events raised were a colour fun run, trivia night, water play day/family fun day or a movie night.

Inform everyone in the Newsletter that the decision was made not to proceed with the fete this year, but instead other events such as movie night and colour run etc are being considered.

Movie Night

Allison is to confirm with Andrew that we can proceed for this event scheduled for Saturday the 19th of June. Kym has a contact at "Let's Jump" and can organise the popcorn machine etc. Kym also has a spreadsheet used in the past to co-ordinate the Pizza orders.

Allison is to confirm the Covid-19 restrictions i.e. sale of popcorn and lolly bags. Allison is to ask SRC to select the movie. Advertise in Newsletter/Facebook approx. 2 weeks prior.

Colour Run

Allison is to make further enquiries with St John's School's recent event. No approximate date has been set. Query raised that if this is a fundraising event, will the funds go towards something specific?

MacKillop 25-year anniversary celebrations

The opening and blessing is scheduled for the 6th of August 2021.

Ideas are needed for memorabilia i.e. commemorative tea towel, plaque/bricks for Mary MacKillop Garden or Reflection Garden. Allison will investigate the brick idea.

Allison will be meeting with St Francis to discuss their time capsule. Ideas are required for our time capsule i.e. photos, clothes, hand-made items from the children, letters, list of past school leaders, current newspaper etc.

Developing Standing Orders

Tina Bates is creating a standing order for organising the Mother's Day Stall. Annmarie will create a standing order for the Pizza Day.

Catholic School Parents QLD – Parent Council Meeting Feedback

The meeting was excellent. We have registered for when they visit Mackay.

Pancake Griddles

Justine proposed there is a need for pancake griddles. In the past (i.e. at the Mini fair) staff members had to start hours earlier to make the pancakes and borrow frying pans from the community. Jo in the Tuckshop has confirmed she would have use for this item also. There were 2 events this year where pancakes have been made. 3 quotes were supplied. It could be stored in the P & F Shed.

It was agreed that Pancakes could be cooked on the new BBQs that are going to be purchased.

Uniform Shop Supplies

Justine submitted a quote for basic stationery supplies and an A Frame Board so that she can have a sign to promote the Uniform Shop.

It was agreed that just the basic stationery supplies can be purchased. This excludes the A Frame Board (it wasn't agreed that this was necessary to raise awareness of the store) and the labeller tape (it was brought to our attention that there are 2 labellers available to be borrowed).

Next Meeting: Monday 14th of June 2021

Close of Meeting: 8:25pm