

Online Tuckshop MACKILLOP CATHOLIC PRIMARY SCHOOL

MacKillop operates an online Tuckshop through the School Shop Online website, where you can order and pay for your child's tuckshop

*Please note, should you choose eWallet as your preferred payment option, please ensure you register <u>AT LEAST</u> 2 days before the first day you wish to order tuckshop.

To Register

- 1. Go to https://schoolshoponline.net.au or google search: schoolshoponline
- 2. Enter school name, ensure you select MacKillop Catholic Primary School
- 3. Select 'Go To Tuckshop'
- 4. Register as a New user



5. Fill in the details, ensure you select Parent under Member type



6. You will also need to register your child / children (go to My Account and Add New Student).

To Order (please place order by 8:30am on day of tuckshop)

- 1. Select **Tuckshop** from the **Home Page**.
- 2. For Tuckshop, select the **Delivery Date**, **Student Name and Session**.
- 3. Choose your item(s) and Add to Cart.
- 4. Select Checkout.

To Pay (please note funds may take 48hrs to clear into your E-Wallet)

There are two payment options: Credit Card or eWallet

- Select the Payment Method from the drop-down menu.
- Complete the details and submit the payment.

You can view your transactions in the 'My Account' section of the site.

You will receive an email confirmation and receipt for your records.

eWallet

There is a facility to use the financial module with schoolshoponline called eWallet. This allows you to deposit funds into the account and draw on the funds for your purchases.

Quick references

There is a 'FAQ' section in the site where you can read more about the services.

• For any further questions regarding online ordering, please email Tiffany James (Tuckshop Convenor) at: Tiffany James@rok.catholic.edu.au