

Agenda

Monday 14th November 2022

Acknowledgement of Country:

Open Meeting: 7.02pm

P & F Prayer: Alex Shuttlewood

Present: Allison Blakey, Alex Shuttlewood, Kristy Cundell, Kacey Richardson, Annmarie Donald, Nicole Peever, Kym Abell, Palmina Rae, Justine Harriott

Apologies: Rachael Bingham

Acceptance of minutes from previous meeting: Accepted: Kacey Richardson **Seconded:** Annmarie Donald

Principal's Report: By Allison Blakey

- Final Prep transition session this week with current prep to spend some time in Year 1.
- Years 5 & 6 camps were very successful and enjoyed by students.
- Swimming carnival - 22nd November.
- Allison thanked P&F for providing lunch, dessert and coffee for staff on World Teachers' Day.
- Leadership team attending data discussion with CEO staff.
- Years 2 & 3 students attended the Safety Circus on 14th November.
- Christmas Carols on 23rd November.
- SVDP Hamper Collection - Friday 28th Nov. Free dress day – students bring in a donation for hampers.
- Year 5 leadership day Monday 28th November.
- Year 6 Little Day Out – 16th November – ten pin bowling and lunch.
- Allison thanked P&F executive and other members for their support and assistance throughout the year.

Board Report: By Allison Blakey

No Board report as the October meeting was cancelled due to all parent members being unable to attend on the evening.

Treasurer's Report: By Annmarie Donald

Final balance is \$35563.55

Treasurer position will still be needed next year even with the school taking over the finances.

Correspondence: Nil

Matters arising from previous minutes:

- Audit report - Still not available until the account is fully closed.

New Business:

- **Carols Night – Wed 23rd November** – Pizza orders close Wed 16th Nov. Send reminder text.
 - Advent calendars will be purchased from Woolworths and Big W by Alex.
 - Santa has been arranged
- **P&F Bank Accounts - Constitution Update** - The Constitution was amended at a special meeting on 7/11/2022 to take into account changes to the Finances being taken over by the school. This will be shared at one of the early P&F Meetings next year.
- **Community Spirit Award** – Discussion was held around whether we continue this award and Allison shared the background and criteria for the award. It was decided to continue with this award as done in previous years. Nominations to be sent into Allison by Wednesday 16th November.
- **Welcome Back Morning Tea 2023 (Tea and Tissues)** – Will not occur again in 2023 due to low numbers in previous years. Will focus our attention on the Family Social Night.
- **Family Social Night 2023 (Welcome BBQ)** - Week 2 of Term 1 2023 - Friday February 3rd
 - Sausage sizzle and drinks provides for attendees. Jumping castle to be booked.
- **Wishlist – Christmas Trees for classrooms** – Teachers need new Christmas trees for their classrooms. P&F agreed to fund this up to \$350. **Approved by Alex. Seconded by Justine.**
- **Uniform Shop Coordinator** – Justine will be finishing in the role of Uniform Shop Coordinator in 2023. Will need to advertise in the newsletter for a new Coordinator. Thanks to Justine for all her hard work in this role during her time.

Next Meeting: 13th February 2023. AGM in March

Close of Meeting: 19:50pm